

Scituate Community Education Registration Information

Winter/Spring Session

Classes Begin the Week of MARCH 5th

By Mail: Mail check to Supervisor, Scituate Community Education, Scituate High School, Scituate, MA 02066. Registration should be received by Friday, March 2nd.

If registering by mail, no notice will be given if you are accepted. Notification will be given only to those not accepted due to oversubscribed or cancelled classes. Students may call the Director of Community Education to verify acceptance if they desire. (781) 545-8750 ext. 454

Tuition: Tuition is labeled in the course title. NON-RESIDENTS, add \$10.00 to each course. A senior citizen (62+) discount of 50% will apply to certain courses. These courses are identified with an asterisk next to the title.

Registration Fee: A NON-REFUNDABLE FEE of \$10.00 per student is payable at the time of registration. This covers the entire Winter/Spring term of courses per student.

Payment: It is requested that all payments be made by check or money order and made out to the Town of Scituate.

Refund Policy: The Director reserves the right to cancel any classes with insufficient enrollment. A refund will be granted only for courses that must be cancelled due to under enrollment. There will be no refunds for individuals who drop out once a class has started.

No School: Scituate Community Education will be closed on those nights the public schools are closed. This also includes nights when the schools are closed for other official reasons.

Students (high school age-adults) take courses at their own risk. Neither the Scituate School District nor any of the Community Education Instructors are liable for any injury that may be sustained.

“Scituate Community Education does not discriminate on the basis of race, color, national origin, sex, disability, religion or sexual orientation.”

There is NO SMOKING on Scituate School property.

Information: Additional information may be obtained by calling 781-545-8750 ext. 454 or e-mailing Vivienne Leonard at vleonard@scit.org

REGISTRATION FORM

Name _____

Address _____

Town _____

Phone # _____

Email _____

Course and date requested _____

Tuition _____ + \$10.00 Registration Fee (separate check) Total enclosed _____

Mail Check or Money order, payable to the Town of Scituate.

Send to: V. Leonard, Director, Scituate Community Education
Scituate High School
606 Chief Justice Cushing Hwy.
Scituate, MA 02066

Unless otherwise noted, all courses will be held at Scituate High School beginning the week of 3/05.

Course listings and descriptions

Jazz Dance for Exercise and Enjoyment
SHS Cafeteria-Mondays-6:40-7:40pm (14 hrs.)
Begins Feb. 27th EARLY START

Vivienne Leonard
\$85.00

Whether you have had no experience or several years of dance, come and have some fun dancing to traditional and current tunes, as well as Big Band and Latin rhythms. You will learn a routine and perform it for family & friends. The exercise is a plus. (Please bring a mat or towel for light floor exercises during warm-ups.)

Tap for Fun and Fitness
Tuesdays-“Advanced Beginner” through Intermediate
High School small gym 6:40-7:40pm (15.25 hrs.)
Begins Feb. 28th-EARLY START

Vivienne Leonard
\$95.00

Wednesdays- Advanced (must be able to do triple time step)
High School small gym 6:30- 7:45pm (20 hrs.)
Begins Feb. 29th- EARLY START (20hrs.)

Vivienne Leonard
\$115.00

Have lots of fun learning something new or adding to your already acquired skills. Both classes will learn routines & present them to family & friends. The exercise is a bonus.

All Dance Classes will have a ‘dress rehearsal’ on May 21st & May 22nd, & perform in the small gym on Wednesday, May 23rd, for family & friends.

Substitute Teacher Preparation
Thursdays Mar. 15th, 22nd 5:30-7:30pm
Room 241

Heather True
\$25.00

This **2 week** course is for the individual who is interested in training to become a substitute teacher at the middle school or high school level. Instruction and discussion will cover topics such as: school philosophy, record keeping, discipline, school policies, basic classroom procedures, effective strategies and understanding of the inclusive class philosophy. Participation in the course enhances but does not guarantee employment as a substitute teacher.

****ESL (English as a Second Language)**
Tuesdays-6:00-7:30 begins Mar. 6th - No class 4/17
Room 227

Ruth Berry
\$80.00

The **seven week** class is a Reading and Writing workshop in which basic skills will be taught.

Intro to Computers
Thursday-Mar. 8th 6:15-8:15 pm
SHS Computer Lab Room 231

John Coleman
\$40.00

This **2 hour** class will teach beginners what they need to know to be familiar with Windows and how to use it. The objective is to make the students comfortable with a computer and how to perform the basics necessary to use one.

Intro to Internet, Email, & Google
Thursday Mar. 15th 6:15-8:15pm
SHS Computer Lab Room 231

John Coleman
\$40.00

This is a 2 hour follow-up course to introduce students to using the **Internet**, learning what the **Internet** is, basics of what is available Online, and how to access that information and make use of it. Students will learn basic **Internet** vocabulary and basic skills such as going to an **Internet** site and then leaving it and returning to the starting point. You will also learn the basics of Email usage, how to open attachments such as photos, what not to open, how to download and view attachments, reply to and forward emails. We will learn the usage of “Search Engines” such as Google.

****Microsoft Word/MS Excel**

Thursdays- Mar. 22nd, 29th 6:15-8:15pm
SHS Computer Lab Room 231

John Coleman
\$65.00

This **two week** introductory class teaches the use of Microsoft Office Programs Word and Excel. Word is used for “word processing” such as letters, documents, etc. Excel is a multiple use program that uses ‘spreadsheets’ to record & work with data items and allows for making lists, sorting data, writing formulas to manipulate data & store it. You will learn some tips & tricks on the use of Excel. Students should have at least a familiarity with computers and Windows.

Digital Photos

Thursday, April. 5th 6:15-8:15pm
SHS Computer Lab Room 231

John Coleman
\$40.00

This two hour class will teach how to transfer photos from camera to computer, organize the photos in the computer, rename a photo, how to create folders for storing photos according to a date or event which makes them easy to find & identify. Please bring your own camera with the cable that came with it to transfer your photos from the camera to the computer. Remember, you will be working with your own photos on your own camera. Please make sure the camera battery is fully charged.

Computer Maintenance & Security

Thursday, April 12th 6:15-8:15pm
SHS Computer Lab Room 231

John Coleman
\$40.00

This two hour class will focus on keeping your computer running well & keeping it free of viruses, adware, malware, etc. Also, you will learn the importance and how-to's of backing up your important files & photos. Advice is available on purchasing computers & moving data from an old computer to a new one.

****Creative Journal Writing**

Wednesdays 6:00-7:30pm begins Mar. 7th
Room 223

Jacqueline Freeman
\$75.00

For **six weeks**, this writing program will support your creativity and promote self-discovery. Explore various journals and writing prompts. Share, if you wish, in a secure environment. Bring your favorite pen.

****Beginning Italian**

Wednesdays 6:00-8:00-pm begins Mar.7th
Room 260- No class 4/18

Jennifer DiSabatino
\$100.00

This is an **eight week** introductory course focusing on pronunciation, expressions, modern culture, and techniques of self-teaching. The student will use life experience to learn how to translate unfamiliar words through context and connection with familiar experiences. We may explore the culture and distinct linguistic traits of any participants who want to better understand their heritage.

****Spanish for Conversation & Travel**

Mondays 6:00--8:00pm begins Mar. 5th
Room 260- No class 4/16th

Jennifer DiSabatino
\$100.00

This **eight week** class will provide students with the tools necessary to carry on simple conversations in Spanish, and to be able to function appropriately in common situations when traveling. It will also help increase knowledge of Hispanic culture.

First Time Home Buyer's Workshop
Tuesday April 3rd 6:00-8:15pm
Room 224

Trish Pierce
\$30.00

Home buyer education is the first step toward purchasing your own home and building equity in your future. This two hour seminar helps guide prospective homeowners through the complicated and often confusing process of purchasing a home. Professionals from several different fields will talk you through the home buying process and responsibilities of home ownership in a comprehensive program presented in an educational, non-sales oriented environment. This seminar is offered to help you assess whether home ownership is your best housing option. You will gain a base of knowledge to become an informed customer in the housing market.

Second Time Home Buyer Workshop
Tuesday April 10th 6:00-8:15pm
Room 224

Trish Pierce
\$30.00

This **two hour** course is designed to help homeowners sell their home. The course will instruct you how to get your house ready to sell, what an open house entails, finances and the forms you will need to sell your home. This seminar helps guide homeowners through the complicated and often confusing process of selling your home in order to purchase a new home. Professionals will talk you through the home selling/buying process and the responsibilities of home ownership in a comprehensive program presented in an educational, non-sales oriented environment.

Short Sale Class
Tuesday April 24th 6:00-8:15 pm
Room 224

Trish Pierce
\$30.00

If you want to sell your house but it's worth less than the amount remaining on the mortgage, a short sale may allow you to sell your house and settle your mortgage debt. By completing a short sale rather than allowing your house to go through foreclosure, you avoid eviction and your house will not be sold at a public sale or auction. Plus, depending on your circumstances, you could qualify for financial assistance to help with relocation costs. This class will help you understand if a short sale is right for you.

Investing 101
Tuesday April 10th OR Monday May 7th 6:00-8:00pm
Room 223

Dan Dubeau
\$30.00

This seminar would provide an introduction to Equity and Fixed Income Investing. You will learn the characteristics and types of stocks. A discussion on fixed income investing outlines the advantages and key attributes of municipal and treasury bonds. This presentation also includes a segment on Understanding Risk as it relates to current affairs and strategies one can consider to navigate today's markets.

Smart Women, Smart Choices - What every woman should know
Wednesday, March 14th 6:30-8:00pm
Room 220

Yon Corkum
\$25.00

This course is designed for women who want to gain better control of their financial future. Studies show women face a number of unique financial risks - including outliving retirement funds, aging single, lower retirement incomes, greater healthcare costs and added care-giving responsibilities - and have not planned adequately to address these concerns. It is especially helpful for those who are faced with life's most difficult and overwhelming decisions such as retirement, divorce or widowhood. A step-by-step guide for women by a woman. This course will address financial risks women need to be aware of in these uncertain economic times and provide strategies and steps that can be taken now to ensure secure retirement for life.

LGBT Estate Planning Seminar
Wednesday, March 20th 6:30-8:00pm
Room 220

Yon Corkum
\$25.00

This seminar will show you how a plan helps put you in control.

Weaving Class

Wednesdays- 6:30- 8:00 pm beginning Mar .7th

Nancy Bartlett

\$ 75.00 + materials fee

Hatherly School's art room (off the cafeteria) no class 4/18

Materials fee (payable to instructor): @\$20 per chair & @\$10 per basket (more or less)

Baskets, cane or rush seats. In this **eight week** class you will learn the art of weaving. Bring a chair that needs a new seat or come to weave a basket. If making a basket, you will probably be able to complete 2-4 projects. For cane seat, you will need a chair with holes around the edge or a groove and an awl.

For a rush seat, you will need a chair, a spring clamp and a med.- large screwdriver.

For baskets you will need a towel, clip clothespins, sharp scissors (for cutting reed) and a basin or bucket.

****Training Program: Family Caregiver's of Alzheimer's Patients Bonnie Haley**

Tuesdays 6:00-7:45pm beginning Mar. 20th

\$90.00

Room 220 No class 4/17

This **seven week** course is designed to help family members gain understanding & insight about the disease & to develop the skills needed to cope with the emotional, behavioral, & functional effects of Alzheimer's. Together with other family members, you'll discuss difficult decisions that you may need to face. Some topics include: what Alzheimer's disease is and how is it different from other forms of dementia; emotional & psychological effects; adapting environment; communicating with someone who is losing language skills; social activities, caring for the caregiver, et al.